

How to View, Download, or Email Your Auto ID Card in InsurLink

You can easily access your **Auto Insurance ID Card** through your InsurLink account. Follow the steps below.

Step 1: Log In to InsurLink

Log in to your **InsurLink account**.

After logging in, you will be taken to the **Overview** page. From here, you can access your insurance information and documents.

Step 2: Open Auto ID Cards

On the **left-hand menu**, click **Auto ID**.

You will see a list of your insured vehicles along with information such as:

- Vehicle
- VIN
- Policy term
- Policy number

Step 3: Select Your Vehicle

Find the vehicle for which you need an ID card.

Click the **three dots (:)** next to the vehicle.

You will see three options:

View | Download | Email

Option 1: View Your ID Card

Click **View**.

Your Auto ID Card will open on the screen so you can review it.

You can also select the **Download** option from the viewing screen to save a copy to your computer or device.

Option 2: Download Your ID Card

Click **Download**.

Your Auto ID Card will download to your computer or device.

Choose where you would like to save the file and rename it if needed, such as:

Auto ID Card

Then click **Save**.

Option 3: Email Your ID Card

Click **Email**.

1. Enter the email address where you would like the ID card sent.
2. Add a message if desired.
3. Click **Send**.

The Auto ID Card will be sent to the email address you entered.

Need Help?

If you have any questions or have trouble accessing your Auto ID Card, please contact **Vault Insurance & Risk Management**. We are happy to assist you.